

**TOWN OF BROOKLET
COUNCIL MEETING
MARCH 19, 2009**

1. **CALL MEETING TO ORDER: Mayor Grooms**
Members Present: Councilman Davis, Councilwoman Wilson, Councilman Newman, Councilman Hendrix and Attorney Hugh Hunter; Councilwoman Prosser was absent.

2. **INVOCATION:** Councilman Davis

3. **APPROVAL OF THE FEBRUARY MINUTES:**
Councilman Newman made a motion to accept the February minutes as written, motion was seconded by Councilman Davis and passed with all ayes.

4. **APPROVAL OF THE FEBRUARY FINANCIAL REPORTS:**
Councilman Hendrix made a motion to approve the financial reports as written; motion was seconded by Councilman Newman and passed with all ayes.

5. **RECOGNITION OF GUEST:**
 1. **Elaine Barnard: Account Representative from QS/1 Governmental Solutions, to present pricing for software.**

QS/1 Governmental Solutions is a division of J.M. Smith Corporation, which supplies systems that help governments manage billing and collections, municipal utilities, finances and more.

Offering software, hardware, forms, supplies and more, QS/1 has the solution to all data processing needs. QS/1 systems have been proven through years of use by many satisfied customers.

Ms. Elaine Barnard has been talking with Mrs. Belle and Lori about dealing with the same software company for years now and believes it is time to upgrade the software. Upgrading the system is something Belle and Lori has asked Council to look into for the future of Brooklet. Councilman Newman feels that this is a good alternative to what we're doing now and will be discussed more at next months meeting.
 2. **Barney Sineath:**

1. Consideration of The Town of Brooklet to hire a Town Manager.

Mr. Sineath feels like the Council should give more consideration into hiring a Town Manager.

2. Due process constitutional challenge to Variance Request by Mr. Clifton.

On March 10th, 2009, Planning & Zoning had a meeting for a variance Request; Mr. Sineath stated that the public notice on the P & Z sign was incorrect and the public notice in the newspaper referred to the wrong piece of property for which the P & Z meeting was for. It is Mr. Sineaths understanding that Chad MCcorkle is the Planning and Zoning Administrator and before posting any information for the public, it needs to be double checked carefully. Attorney Hugh Hunter advised Council that the P & Z meeting will need to be reposted and advertised due to this error.

3. Requirements to amend and adopt ordinances.

In reality an ordinance does not have to be advertised; the ordinance would have a first and second reading. The ordinance should be introduced by the title, posted in a public place and then adopted.

6. REORTS FROM THE COMMITTEE:

COUNCILMAN DAVIS: Due to the change in economy, Councilman Davis and Chief Buchan decided to hold off on purchasing a new police car for the time being; as of now, we have four police cars.

Councilman Davis is presently going over the S.O.P. manual; Council will discuss any changes that need to be made at next month's meeting.

COUNCILWOMAN WILSON: No Reports.

COUNCILMAN NEWMAN: Last month Councilman Newman , Mrs. Belle and Mayor Grooms met with Wes Sherrod with EMC Engineering to discuss a new stimulus package that would give the state extra money to do projects with. Previously to this council meeting, two ladies from R.D.C. met with Councilman Newman, Mrs. Belle, Mayor Grooms and Chad MCcorkle about presenting the residents in Brooklet with surveys to start the process; the first project is Waters Mobile Home park on Hwy. 80 and also they are looking at East Lee Street over to Railroad Street; Council is working towards paving every road in

Brooklet. R.D.C. would like 100% participation with the surveys.
Mrs. Nell Cook would like for Billy to place dirt on Pretorious Lane and maybe look at making it a one way street. Mrs. Belle stated that we need to check and see if the lane belongs to Brooklet and then we will go from there.
There was a miscommunication on the project at Cromley Rd., it was suppose to be just a shallow curb and gutter, the concrete man misunderstood and did a full height gutter on the back of it. Ellis Wood has brought in dirt and hydro seed. The drainage works well on the road and Councilman Newman believes this will be a good project once it's all finished out.
There was also a miscommunication between Councilman Newman and Shawn; Shawn is doing the sidewalk between Lee Street and Lane Street, Councilman Newman thought he said to remove concrete which he was talking curbing; Shawn thought he said all the way to Cromley Road, therefore, Councilman Newman would like to go ahead and ask for a motion to approve Shawns estimate for \$5,733.00 to finish the project, Councilman Hendrix made the motion, motion was seconded by Councilman Davis and passed with all ayes.

COUNCILWOMAN PROSSER: Absent.

COUNCILMAN HENDRIX: Gave the Financial reports for the month of February.

ATTORNEY HUGH HUNTER: No Reports.

CHIEF MIKE BUCHAN: Gave the monthly report for the police department. Officer Ray and Officer McGahee will complete a radar training class, after they pass the class they will go into a thirty day training and then will be presented with a State Certified Radar Certificate; this will make all officers in Brooklet Radar certified. Also, Officer Richard Ray has volunteered to refinish the shotguns for the P.D. for no charge. Chief Buchan has spoke to Chad Mccorkle about the fine amount for an aggressive animal. As of now, the fine amount is \$50.00; Chief Buchan would like to change this in the ordinance to \$500.00. It has been this amount in the computers and on the fine sheets but never changed in the ordinance. Attorney Hugh Hunter would like to do all ordinance changes at one

are time; he will follow up on these by the next meeting for the first reading. Chief Buchan would like for Council to be aware of all the compliments he has been receiving from the public, the Brooklet Officers have been very productive and doing a great job. Chief Buchan also asked for a donation from the Town of Brooklet for the bass club, Savannah River Bass Anglers; once a year they do a kids fishing tournament and this year they are having it at the W.W. Mann Center which will be held in September. There was no decision made to give a donation.

CHAD MCCORKLE: Mr. Mccorkle would like to have Dixie Drain Company clean the drain pipes out; they contain a lot of trash and leaves. Dixie Drain Co. gave an estimate for \$1,760.00 to light clean 15-24 inch storm drain, based on 880 ft. at \$2.00 a foot and \$2,480.00 to heavy clean 15-24 inch storm drain based on 880 feet at \$2.65 a foot. Councilman Hendrix made a motion to accept the estimate from Dixie Drain Company for \$2,480.00, motion was seconded by Councilman Newman and passed with all ayes. Mr. Mccorkle also has some items in the ordinance that need to be changed, Council all agreed to the changes. Attorney Hugh Hunter will look over the changes and discuss them at the Council meeting in April.

7. CONSENT AGENDA:

8. OLD BUSINESS:

1. Motion to Adopt the Curfew Ordinance.

Councilman Newman asked for a motion to adopt the Curfew Ordinance, motion was seconded by Councilman Davis and passed with all ayes.

2. Motion to adjourn the Council meeting and go into a Public Hearing for the adoption of A RESOLUTION TO TRANSMIT THE BULLOCH COUNTY COMPREHENSIVE PLAN 2009-2029 COMMUNITY AGENDA TO THE COASTAL GEORGIA REGIONAL DEVELOPMENT CENTER AND THE DEORGIA DEPARTMENT OF COMMUNITY AFFAIRS.

Councilman Newman asked for a motion to go into a public hearing, motion was seconded by Councilman Davis and passed with all ayes.

3. Call the regular Council meeting to order.

Councilman Newman asked for a motion to call the regular council meeting to order, motion was seconded by Councilman Davis and passed with all ayes.

Councilman Newman asked for a motion to approve the Resolution to Transmit the Bulloch County Comprehensive Plan for 2009-2029, motion was second by Councilman Davis and passed with all ayes.

9. NEW BUSINESS:

- 1. Motion to close the regular Council meeting.**
- 2. Motion to go into Executive Session for the purpose of discussing personnel matters.**

Mayor and Council would like to postpone the Executive Session due to Councilwoman Prosser being absent. The Executive Session will be held at the Council meeting in April.

PUBLIC PARTICIPATION ON AGENDA ITEMS. These comments shall be limited to the subject that is being debated. Members of the public may speak for five minutes and may only speak once. Anyone wishing to speak at any meeting must be recognized by the Mayor before addressing the board.

1. Barney Sineath:

Mr. Sineath would like to have a report of the SPLOST money Brooklet has spent this year on individual projects.

Mr. Sineath would also like it to be known that Mayor Grooms has completed all of his GMA training and has received his certificate.

10. ADJOURNMENT.

Mayor Grooms asked for adjournment. Councilman Hendrix made a motion to adjourn; motion was seconded by Councilwoman Davis and passed with all ayes.